

## 2018 WNS ANNUAL CONFERENCE EXHIBITOR REGISTRATION

### Contact Information

(please print clearly for name badge):

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Dietary Restrictions or other Needs: \_\_\_\_\_

### Company Information

Company Name: \_\_\_\_\_

Company Web Address: \_\_\_\_\_

Company Phone: \_\_\_\_\_

### Booth Information

Companies to Avoid: \_\_\_\_\_

Electricity Required:  Yes  No

### Sales Representatives

Exhibitor registration includes registration for up to two staff.  
List name(s) as you would like them to appear on badges:

Rep Name 1: \_\_\_\_\_

Rep Name 2: \_\_\_\_\_

Please indicate any additional needs or special assistance  
(dietary or physical): \_\_\_\_\_

### Exhibit Fee

- \$1,000 Profit organizations  
 \$500 Non Profit organizations

Each paid exhibit space includes two staff registrations.  
Exhibitors may purchase additional badges for \$60 each, which  
covers expenses for additional staff participation in conference  
meals and breaks.

Extra Badges: \_\_\_\_\_ X \$60 = \_\_\_\_\_ Total

List name(s) as you would like them to appear on badges:

Rep Name: \_\_\_\_\_

### Method of Payment

Payments must be accompanied by a registration form in order  
to be processed. WNS's Tax ID Number is 39-1642832.

**TOTAL ENCLOSED:** \$ \_\_\_\_\_

Check # \_\_\_\_\_ (Checks payable to WNS)

VISA  MASTERCARD  DISCOVER  AMEX

Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Address on Billing Statement: \_\_\_\_\_

Name on Card: \_\_\_\_\_

**Please return completed form and payment to:**

**Wisconsin Neurological Society**

563 Carter Court, Suite B, Kimberly, WI 54136

Fax: 920-882-3655 • Email: WNS@Badgerbay.co



### Wisconsin Neurological Society

563 Carter Court, Suite B  
Kimberly, WI 54136



## WISCONSIN NEUROLOGICAL SOCIETY 2018 ANNUAL CONFERENCE

**OCTOBER 19-20, 2018  
OSTHOFF RESORT, ELKHART LAKE, WI**

**Exhibitor Prospectus**

## 2018 EXHIBITOR PROSPECTUS

This year's meeting promises to continue the tradition of offering high-quality education to neurologists while at the same time offering product representatives an opportunity to interact with health care providers in a relaxed atmosphere.

### EXHIBIT INFORMATION

#### Exhibit displays include:

- 8' skirted table with two chairs and electricity if requested. Two representatives allowed per space. If more than two representatives wish to attend, additional registration badges may be purchased.
- Non-competitive exhibitor viewing times.
- Roster of attendees distributed at the time of the meeting.
- Complimentary meals and refreshments during exhibit hours.
- Inclusion in the exhibitor listing on the WNS website.
- Attendance at Friday evening reception.

#### Exhibit Fee

\$1000 Profit Organizations

\$500 Non Profit Organizations

#### Exhibit Set Up & Dismantle

**Set up:** Friday, October 19 from 3:00 p.m. - 5:00 p.m.

**Dismantle:** Saturday, October 20 starting at 2:15 p.m. Exhibits may not be dismantled before that time.

### SHIPPING MATERIALS

Group must notify Hotel of any packages that it will be shipping to Hotel at least one week in advance.

Exhibit materials may then be shipped to the Osthoff Resort. Shipments should be clearly marked, indicating conference date, name of conference, your company's name, and box numbers. Shipments should be received no sooner than three business days prior to the conference.

### REGISTRATION POLICIES

#### Registration Deadline

Register by September 19, 2018 to ensure that your company will be recognized in printed materials. Registrations received after September 19, 2018 are not guaranteed to be included in printed materials.

#### Cancellation Policy

Cancellations received on or before September 19, 2018 will be subject to a \$50 cancellation fee. No refunds will be given after September 19, 2018. Cancellations must be received in writing at WNS, 563 Carter Court, Suite B, Kimberly, WI 54136; Fax 920-882-3655; Email: WNS@badgerbay.co.

### LODGING INFORMATION

#### Hotel

Book early as the hotel is projecting to sell out! Rooms are available at the Osthoff Resort at the special group rate of \$139 for one bedroom suites or \$159 for two bedroom suites.



To guarantee this rate, and to ensure a room will be available, reservations must be made by September 19, 2018.

To make your reservation, please call 800-876-3399 and press prompt #1, state that you are with WI Neurological Society and the agents will book reservations in the WNS block.

Visit the Osthoff Resort website at [www.osthoff.com](http://www.osthoff.com) to learn more about our 2018 conference venue.

#### Directions/Parking

Visit <http://www.osthoff.com/directions> for more information on directions and parking.

### GENERAL INFORMATION

#### Special Needs

If your exhibit requires special needs such as additional equipment, special set up assistance, phone lines, or audio-visual equipment, please contact the WNS office by phone at 920-560-5622 or email at WNS@badgerbay.co. These arrangements are at the exhibitor's expense.

#### Special Assistance

The WNS staff will be glad to help you with any special needs (i.e., physical, dietary). Please complete this section on registration form.

#### QUESTIONS?

If you have any questions regarding the Conference, contact the office by phone at 920-560-5622 or email WNS at WNS@badgerbay.co.



### CONFERENCE SCHEDULE AT-A-GLANCE

*(Subject to change)*

#### Friday, October 19

3:00-6:00 p.m. Exhibitor Setup  
4:00-5:00 p.m. Speaker  
5:00-6:00 p.m. Speaker  
6:00-7:30 p.m. Reception in Exhibit Hall

#### Saturday, October 20

7:00-8:00 a.m. Continental Breakfast in Exhibit Hall  
8:00-9:00 a.m. Speaker  
9:00-10:00 a.m. Speaker

#### Saturday, October 20 continued...

10:00-10:30 a.m. Break with Exhibitors  
10:30-11:30 a.m. Speaker  
11:30 a.m.-1:00 p.m. Lunch and Annual Meeting  
1:00-2:00 p.m. Awards Presentation  
2:00-2:15 p.m. Break with Exhibitors  
2:15-3:15 p.m. Speaker  
3:15-4:15 p.m. Speaker  
4:15-5:15 p.m. Speaker